2013 L. Gordon Bittle Memorial Scholarship for SCTA

Eligibility

1. Be a current "active" member of Student CTA (SCTA). This scholarship is not available to those working in schools as members of CTA. CTA members (including those with an emergency credential) should complete the CTA Scholarship for Members application form.

2. Be pursuing a career in public education. Applicants may be in an undergraduate, teacher credential or graduate program.

3. Submit a complete application postmarked by the deadline – **February 8, 2013**. A complete application consists of pages 1-6 plus official transcripts.

4. High school grade point average should reflect a high unweighted average. College coursework should reflect high academic achievement. Explain any unique circumstances related to medical, physical or emotional difficulties that may have affected your grades.

Evaluation of Applications

1. Scholarships are awarded based on:

▩ Applicant's Statement	30 pts	50%
▩ School and Community Activities	20 pts	
▩ Letter of Recommendation #1	25 pts	50%
▩ Letter of Recommendation #2	25 pts	
	100 pts	

   ▩ Points will be deducted if the guidelines are not followed.

2. Letters of recommendation must separately address each of the following categories:

   ▩ Involvement in and sensitivity to human, social and civic issues that reflect responsibility, reliability and integrity;

   ▩ Educational and personal achievements that reflect academic and vocational potential.

3. Applications are read in their entirety by a team of judges. The applications with the highest cumulative scores are chosen as scholarship recipients.

Scholarship Awards

1. CTA receives about 20 applications in this category annually. A maximum of three (3) scholarships of up to $5,000 are awarded.

2. Scholarship applicants are notified by mail in May. In order to receive funds, scholarship recipients will be required to submit proof of registration for the summer or fall 2013 semester/quarter as:

   - A full-time student in an accredited institution of higher learning; or
   - Registered in an approved credential or degree program in an accredited institution of higher learning.

3. Scholarship funds must be used for education-related expenses only.

Deadline for submitting applications: February 8, 2013

CALIFORNIA TEACHERS ASSOCIATION

2013 L. Gordon Bittle Memorial Scholarship for SCTA

A Complete Application Includes:

- ❑ **Applicant Information** (page 2). Applicant must sign.
- ❑ **Applicant's Statement** (page 3). Please provide word count.
- ❑ **School/Community/Professional Record** (page 4).
- ❑ **Letter of Recommendation #1** – Educator (page 5). (Teacher, Counselor, Administrator, School Coach, College Professor). Please provide word count.
- ❑ **Letter of Recommendation #2** – Community Member (page 6). A community member is someone who knows the applicant outside of the school setting. **(No educators or immediate family).** Please provide word count.
- ❑ **OFFICIAL Transcripts** – Send **ONLY** official high school and/or college transcripts bearing the school seal. Transcripts from the most recent years of coursework will be used to compute the applicant's GPA. Include high school transcripts if college units total less than 60 semester or 90 quarter units.

Directions:

- Please follow directions on each page. Applications where directions are not followed are considered incomplete.
- Applications that are not signed by the applicant (page 2) affirming that he or she intends to enter an accredited school of higher learning are considered incomplete.
- **Letters of recommendation must address each category SEPARATELY or they WILL BE considered incomplete**. Judges must be able to evaluate and score each category independently.
- **Choose carefully the two (2) people that will be writing the letters of recommendation.** Select those that know you best and can address each category. Judges are looking for situations/examples that demonstrate achievement in each of the categories. Letters of recommendation for college admission will not be considered.

- Transcripts and letters of recommendation may be sent under separate cover. However, it is best to include the application in its entirety in one envelope. Some applications are left incomplete because a letter of recommendation or transcript never arrives in our office.

Forms must be postmarked no later than: February 8, 2013
Incomplete and Late Applications will NOT be Considered

RETURN ALL FORMS TO:

CTA Scholarship Committee
Human Rights Department,
c/o Janeya Dawson
Post Office Box 921

Burlingame, CA 94011-0921
(650) 552-5446