2014 Scholarship for Members

Eligibility

1. Be a current "active*" member of CTA (including members working on an emergency credential). ***Pursuant to CTA Bylaws**

2. Applications must be submitted online or postmarked by **February 7, 2014**. A complete application consists of pages 1-6 plus official transcripts.

3. College coursework should demonstrate high academic achievement. Explain any unique circumstance related to medical, physical or emotional difficulties which may have affected your grades.

   Note: ESP applicants refer to the applicant's statement directions (page 3 of application).

Evaluation of Applications

1. Scholarships are awarded based on:

▩ Applicant's Statement	30 pts	50%
▩ School and Community Activities	20 pts	
▩ Letter of Recommendation #1	25 pts	50%
▩ Letter of Recommendation #2	25 pts	
	100 pts	

   ▩ Points will be deducted if the guidelines are not followed.

2. Letters of recommendation must separately address each of the following categories:

   ▩ Involvement in and sensitivity to human, social and civic issues that reflect responsibility, reliability and integrity;

   ▩ Educational and personal achievements that reflect academic and/or vocational potential.

3. Applications are read in their entirety by a team of judges. The applications with the highest cumulative scores are chosen as scholarship recipients.

Scholarship Awards

1. CTA receives approximately 75 -100 applications in this category annually. A maximum of five (5) scholarships of up to $3,000 are awarded.

   - The Alice Piper American Indian/Alaska Native Memorial Scholarship for the highest scoring member applicant.

2. Scholarship applicants are notified by mail in May. In order to receive funds, scholarship recipients will be required to submit proof of registration for the summer or fall 2014 semester/quarter as:

   - A full-time student in an accredited institution of higher learning; or
   - Registered in an approved credential or degree program in an accredited institution of higher learning.
   - Registered in an approved technical training or certificate program if the applicant is an ESP member.

3. Scholarship funds must be used for education-related expenses only.

Applications must be submitted online or postmarked by:
February 7, 2014

A Complete Application Includes:

- ❑ **Applicant Information** (page 2).
- ❑ **Applicant's Statement** (page 3). Please provide word count.
- ❑ **School/Community/Professional Record** (page 4).
- ❑ **Letter of Recommendation #1** – Educator – **No family members** (page 5). (Teacher, Counselor, Administrator, School Coach, College Professor). Please provide word count.
- ❑ **Letter of Recommendation #2** – Educator or Community Member (page 6). A community member is someone who knows the applicant primarily outside of the school setting. **(No family members).** Please provide word count.
- ❑ **OFFICIAL Transcripts** – Send **ONLY** official college transcripts bearing the school seal. Transcripts from the most recent years of coursework will be used to compute the applicant's GPA. Include prior college transcripts if units in your current program total less than 60 semester or 90 quarter units.

Directions:

- Please follow directions on each page. Applications where directions are not followed are considered incomplete.
- **Letters of recommendation must address each category SEPARATELY or they WILL BE considered incomplete**. Judges must be able to evaluate and score each category independently.
- **Choose carefully the two (2) people that will be writing the letters of recommendation.** Select those that know you best and can address each category. Judges are looking for situations/examples that demonstrate achievement in each of the categories. Letters of recommendation for college will not be considered.
- Letters of recommendation may be sent under separate cover.

Applications must be submitted online or postmarked by**:**
February 7, 2014
Incomplete and Late Applications will NOT be Considered

Submit letter of recommendations to:

CTA Scholarship Committee
Human Rights Department,
c/o Janeya Dawson
Post Office Box 921
Burlingame, CA 94011-0921