



# 2007 Scholarship for Members

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## Eligibility

1. Be a current “active\*” member of CTA (including members working on an emergency credential). **\*Pursuant to CTA Bylaws**
2. Show potential for successful use of the scholarship funds.
3. Submit a complete application by the deadline – **January 26, 2007**. A complete application consists of pages 1-7 plus official transcripts.
4. College coursework should demonstrate high academic achievement. Explain any special circumstances related to medical, physical or psychological condition which may have affected your grades.

## Evaluation of Applications

1. Scholarships are awarded based on:

☒ Applicant’s Statement	30 pts	} 50%
☒ School and Community Activities	20 pts	
☒ Letter of Recommendation #1	25 pts	} 50%
☒ Letter of Recommendation #2	<u>25 pts</u>	
	100 pts	
2. It is essential for each letter to address each category separately to achieve the highest score possible. Letters of recommendation must separately address each of the following categories:
  - ☒ Involvement in and sensitivity to human, social and civic issues;
  - ☒ Characteristics such as responsibility, reliability and integrity;
  - ☒ Academic and vocational potential;
  - ☒ Special and personal achievements.
3. Applications are read in their entirety by 4 judges. The applications with the highest cumulative scores are chosen as scholarship recipients.

**Scholarship Awards**

1. CTA receives 100 - 150 applications in this category annually. Five (5) \$2,000 scholarships are awarded.
  
2. Scholarship applicants are notified via letter in May. In order to receive funds, scholarship recipients will be required to submit proof of registration for the summer or fall 2007 semester/quarter as:
  - ☒ A full-time student in an accredited institution of higher learning; or
  - ☒ Registered in an approved credential or degree program in an accredited institution of higher learning.

**Deadline for submitting applications: January 26, 2007**

**A Complete Application Includes:**

- Membership Verification** (page 1). Must be signed by Chapter President.
- Applicant Information** (page 2). Applicant must sign.
- Applicant's Statement** (page 3).
- School/Community/Professional Record** (page 4, 5).
- Letter of Recommendation #1** – Educator (page 6). Teacher, Counselor, Administrator, Coach, College Professor.
- Letter of Recommendation #2** – Community Member (page 7). A community member is someone who knows the applicant primarily outside of the school setting. **(No educators or immediate family)**
- OFFICIAL Transcripts** – Send **ONLY** official college transcripts bearing the school seal. Transcripts from the most recent years of coursework will be used to compute the applicant's GPA. Include prior college transcripts if units in your current program total less than 60 semester or 90 quarter units.

**Directions:**

- Please follow directions on each page. Applications will be considered incomplete if directions are not followed.
- Applications that do not have the Chapter President's signature (page 1) are considered incomplete.
- Applications that are not signed by the applicant (page 2) affirming that he or she intends to enter an accredited school of higher learning are considered incomplete.
- **Letters of recommendation must address all 4 categories separately or they WILL be considered incomplete.** Judges must be able to evaluate and score each category independently.
- **Choose carefully the two (2) people that will be writing the letters of recommendation.** Select those that know you best and can address all 4 categories. Judges are looking for situations/examples that demonstrate achievement in each of the categories. Letters of recommendation for college will not be considered.
- Transcripts and letters of recommendation may be sent under separate cover. However, it is best to include the application in its entirety in one envelope. Some applications are left incomplete because a letter of recommendation or transcript never arrives in our office.

**Forms must be postmarked no later than: January 26, 2007  
Incomplete and Late Applications are Not Considered**

**RETURN ALL FORMS TO:**

CTA Scholarship Committee  
Human Rights Department, c/o Manuel Ayan  
Post Office Box 921  
Burlingame, CA 94011-0921